

March for Life, 2018

General Information

The Catholic Diocese of Saginaw offers adults and youth, grades 8 – 12, an opportunity to participate in the March for Life in Washington, D.C. Transportation will be by Deluxe Motor Coach with lodging at the National 4 – H Youth Conference Center in Chevy Chase, MD. The cost, \$270, covers bus transportation to and from Washington, two nights' lodging, and five (5) meals. Participants will still need to pay for three (3) meals, subway fare, and sightseeing.

Name of event March for Life
Destination Washington, D.C.
Designated Supervisor(s) of Activities ... Lori Becker and Mark Graveline
Date and time of departure..... January 18, 2018, after 8:00 a.m. Mass
Date and time of return January 21, 2018, approximately 8:00 a.m.
Method of transportation..... Deluxe Motor Coach
Participant cost..... \$270.00 (quadruple occupancy)
Sightseeing opportunities..... National museums, Arlington Cemetery, Pope John Paul II Museum, Shrine of the Immaculate Conception, etc.

Tentative Schedule

Thursday, January 18th

7:00 a.m. Registration/Bus Loading at Holy Spirit, Shields
8:00 a.m. Mass with Bishop Cistone
9:30 a.m. Depart (breakfast provided)
12:00 p.m. Stop for lunch (you pay)
7:00 p.m. Stop for dinner (you pay)
10:00 p.m. Arrive at 4 – H Center, Chevy Chase, MD

Friday, January 19th

Early a.m. Depart for youth rally and Mass (sack breakfast provided)
9:00 a.m. Mass
12:00 p.m. Depart for the March for Life
5:30 p.m. Dinner at 4 – H Center
7:30 p.m. Evening Formation

Saturday, January 20th

7:00 a.m. Breakfast at 4 – H Center
9:00 a.m. Sightseeing in your groups
5:15 p.m. Mass with Bishop Cistone at the National Shrine
6:45 p.m. Dinner (you pay)
8:00 p.m. Depart for Saginaw

Sunday, January 21st

8:00 a.m. Arrive at Holy Spirit, Shields

Youth Ministers' Instructions/Checklist

1. **It is your responsibility to provide adequate chaperones for the youth attending the March from your group (ratio of one chaperone per eight youth).** If you do not have a chaperone from your parish for the youth who want to attend the event, it is your responsibility to contact neighboring parishes to see if they have room for your youth. Also, if you know of youth from neighboring parishes who wish to attend, please consider taking them with your parish. If a youth registers separately without a chaperone we will contact you and ask for your assistance.
2. **It is also your responsibility to make sure all your chaperones, and any participants in your group who are 18 years of age or older AND no longer attend high school, have attended a VIRTUS: Protecting God's Children for Adults session.** They must also have received and reviewed the diocesan policy regarding background checks and signed the **authorization form for a background check.** They must also receive and review the diocesan **Standards of Behavior for those Working with Children and Young People**, then sign the form acknowledging they have read the policy and will abide by it. The parish will keep copies of these forms and forward the originals to the Compliance Office. **This must be completed no later than December 15, 2017.**
3. **Since this is an overnight trip, the parish/school group leader must be employed by the Diocese of Saginaw, the parish or school. For the purposes of the ratio listed in item #1 (one chaperone per eight youth), this leader may be counted as a chaperone.**
4. All chaperones must be at least 21 years of age. They are required to have a cell phone and provide the diocesan supervisors of the event with the phone number. If a chaperone does not have a cell phone, we suggest purchasing a prepaid phone for the trip. This is very important because we will not always be in a large group together and will always need to be able to communicate with chaperones.
5. This trip is for youth in grades 8 – 12. No one younger than grade 8 will be allowed to attend.
6. Please have each youth from your parish complete the **Registration Form**, Sections A through F and make sure their parent/legal guardian has signed all required sections.
7. Make sure all forms are completed properly, signed in the appropriate places, and send them, along with full payment, to Pat Preston, Office of Youth Ministry, 5802 Weiss Street, Saginaw, MI 48603. **DEADLINE FOR ALL COMPLETED MATERIAL AND PAYMENT IS DECEMBER 1, 2017.** Use the provided check list to make sure you are sending everything that is needed. Your registration will be considered incomplete unless all requirements are fulfilled. (Criminal Background Check Authorization forms and Standards of Behavior Acknowledgement forms are sent to the Compliance Office, 5800 Weiss Street, Saginaw, MI 48603.)
8. If, after a youth is registered, he/she is unable to attend, a substitution *may* be made, if the criteria listed on the Substitution/Cancellation Form are met. Please follow the instructions on the Substitution/Cancellation Form. No exceptions will be made on the deadlines or process (December 1, 2017).
9. Rooming lists: We will try our best to keep rooms the way they are submitted; however, our number one priority is to have every room full. Therefore, when you send your rooming list, do not put only three people in a room.

Checklist of materials to Pat Preston by December 1, 2017

- _____ Completed Registration Form for each participant.
- _____ Verify that all chaperones and **those participants in your group who are 18 years of age or older AND no longer attend high school** have fulfilled **all** Charter Safe Environment requirements.
- _____ Completed Rooming List Form.
- _____ Completed Chaperone and Youth Lists.
- _____ Completed Payment Form.
- _____ Payment

Instructions for Adults

1. Complete the Registration Form, Sections A through C, and submit it along with full payment to Pat Preston, Office of Youth Ministry, 5802 Weiss Street, Saginaw, MI 48603. **DEADLINE FOR ALL COMPLETED MATERIAL AND PAYMENT IS DECEMBER 1, 2017.**
2. **Those participants who are 18 years of age or older AND no longer attend high school** must fulfill the Charter Safe Environment requirements:
 - Attend **VIRTUS: Protecting God's Children for Adults** session. Upcoming VIRTUS sessions are listed on page 6 and posted on the diocesan website: www.saginaw.org. Please call 989-797-6682 for information.
 - Receive and review a copy of **Catholic Diocese of Saginaw Policy on Criminal History Background Checks** from their parish/school, and sign the **Criminal Background Check Authorization Form**. This form is returned to the participant's parish/school; the parish/school keeps a copy for their records and a copy is sent to the Compliance Office. Compliance Office personnel perform the background check.
 - Receive and review a copy of **Catholic Diocese of Saginaw Standards of Behavior for Those Working with Children and Young People** from their parish/school and sign the **Standards of Behavior Acknowledgement Form** acknowledging they have read the policy and will abide by it. This form must be witnessed by the parish/school; a copy kept for their records and a copy is sent to the Compliance Office.
3. **Safe Environment forms must be completed and sent to the Compliance Office no later than December 8, 2017. VIRTUS attendance must be completed on or before December 15, 2017.**
4. Read the Behavior Guidelines on page 4 and sign Section C on the Registration Form.

Chaperone Responsibilities

1. In order to facilitate communication, chaperones **must** provide us with cell phone numbers. If a chaperone does not have a cell phone, he/she/the parish should purchase a prepaid cell phone.
2. All chaperones **must** attend one of two scheduled meetings for instructions and updates at **Holy Spirit Parish, 1035 N. River Road, Saginaw, MI 48609:**

Tuesday, January 9, 2018, at 1:00 p.m.

or

Wednesday, January 10, 2018, at 6:30 p.m.

3. Chaperones are to guide students by word and example. They may prevent, halt or correct misbehavior, but may not impose consequences; that responsibility rests with the parish or school group leader. Chaperones are responsible for the youth in their care at all times. Please make sure the youth in your care have your cell phone number.
4. It is your responsibility to make sure that all the youth in your care are in their rooms at the mandatory times and are quiet and respectful of other participants at night.

Behavior Expectations

In order to insure safety and a relaxed environment for learning and worship with a large group, we ask you to read the following. If you have no disagreements with these requests, please sign Section C (adults) or D (youth and parent) on the Registration Form.

- Participants must **wear** name tag with medical release and registration form **at all times**.
- **For minors:** the use of tobacco, alcohol, drugs, and weapons is prohibited for the duration of the trip. Those who fail to comply with this rule will be sent home at the participant's expense.
- **For adults:** the use of alcohol, drugs and weapons is prohibited for the duration of the trip. Those who fail to comply with this rule will be sent home at the participant's expense.
- Tobacco users over 18 may use tobacco products in designated smoking areas.
- Keep with your group and adult chaperone at all times.
- Respect will be given to all participants at all times.
- Use the trip to expand the people you know—avoid creating the appearance of closed groups—be welcoming!
- Care will be taken to respect the drivers and the buses.
- Good judgment and a loving heart should guide your behavior. Any disrespectful or disruptive behavior will be dealt with quickly and certainly. Participants who use inappropriate language, illegal substances or destructive behavior will be removed and may be asked to leave early at their expense.
- Youth/Young adults are expected to attend and remain with their assigned chaperone during tours and activities.
- Youth/Young Adults are expected to attend all programmed events following the given schedule.
- Socializing should take place in public areas. **NO** visiting is allowed in sleeping areas occupied by the opposite gender without the presence of two chaperones.
- At all times, display appropriate behavior toward the opposite gender.
- Disagreements that impose on individual or group comfort levels will be brought to the group leader's attention for resolution.

March for Life Packing List

WHAT YOU SHOULD BRING

TOILETRIES (TOOTHBRUSH, TOOTHPASTE, SOAP, SHAMPOO, DEODORANT, ETC.)
WARM CLOTHING (WINTER COAT, BOOTS, GLOVES)
CLOTHES APPROPRIATE FOR MASS
RAIN PONCHO
MONEY FOR MEALS AND METRO TRANSPORTATION (ENOUGH FOR THREE OR FOUR MEALS, PROBABLY \$35-\$50 AND ABOUT \$15 FOR METRO)

WHAT YOU MAY CHOOSE TO BRING

A SMALL BLANKET FOR THE BUS
BACKPACK
CAMERA
PERSONAL MP3, IPOD, ETC (WITH EARPHONES, PLEASE)
ELECTRONIC GAMES, ETC.
BOOKS/JOURNAL
SNACKS
EXTRA MONEY FOR SOUVENIERS (PRO-LIFE T-SHIRTS, BUTTONS, ETC. WILL BE AVAILABLE IN D.C. AND THE MUSEUMS HAVE GIFT SHOPS)

WHAT YOU MAY NOT BRING

DRUGS/ALCOHOL
WEAPONS
INAPPROPRIATE GAMES OR VIDEOS
MORE THAN ONE SUITCASE
COOLERS

*SUITCASES WILL BE STORED UNDER THE BUS. YOU MAY KEEP A SMALL BLANKET, SMALL BAG OR BACKPACK WITH PERSONAL ITEMS/SNACKS, ETC. ON THE BUS. LIMIT YOURSELF TO ONE PIECE OF LUGGAGE.

**If you wish to see our accommodations please go to 4hcenter.org

Upcoming VIRTUS Sessions

*[REGISTER ONLINE FOR ANY SESSION](#) or with jfulgenzi@dioceseofsaginaw.org or parish contact person.

NOVEMBER 8 WEDNESDAY

Center for Ministry

5802 Weiss Street

Saginaw

11:00 a.m. to 2:00 p.m. and 6:00 to 9:00 p.m.

Contact: Janet Fulgenzi 989-797-6682 or jfulgenzi@dioceseofsaginaw.org

NOVEMBER 30 THURSDAY

Center for Ministry

5802 Weiss Street

Saginaw

11:00 a.m. to 2:00 p.m. and 6:00 to 9:00 p.m.

Contact: Janet Fulgenzi 989-797-6682 or jfulgenzi@dioceseofsaginaw.org

For upcoming training sessions, go to:

<http://www.saginaw.org/documents/2017/10/virtusscheduleoct17.pdf>