



*Catholic Diocese of Saginaw
Catholic Services Appeal
5800 Weiss St.
Saginaw, MI 48603*

CSA OFFICE USE ONLY

Batch _____ GF _____
Initials _____
Date Posted _____
Amount \$ _____

Transmittal Report

Parish Name _____ Date Mailed _____
Parish Location _____ Processed By _____
Parish ID# _____ Phone Number _____

#1 Payments

(Payments on pledges already reported to the CSA Office or "Blue Envelope" payments)

\$ _____ **(a)**

#2 New Pledges

1. Number of pledge cards enclosed..... _____

2. Total amount pledged on enclosed cards..... \$ _____

3. Total amount paid on enclosed cards \$ _____ **(b)**

Total Dollar Amount (a+b) \$ _____

#3 Credit Card Batch (Keep all credit card records separate from above)

Number of credit card pledges _____

Total amount pledged _____

Total amount to be charged to credit cards _____

Send to the CSA Office and keep a copy for your records.

(If your equipment accommodates two-sided printing you can copy the payment form to the back)