

MEETING CENTER FOR MINISTRY

ROOM FEES

(Effective July 1, 2016)

Meeting Room fees cover the use of the space, tables, chairs and the set-up/tear-down of the room for your event.

Room Type	Half Day (Up to 4 hours)	Full Day (4 hours to 8 hours)
Conference Rooms	\$ 25 per room	\$ 40 per room
A		
B		
C		
Seminar Rooms	\$ 15 per room	\$ 25 per room
Omega		
Genesis		
Alpha		
Dining Rooms		
<i>Small Dining Room (without meal food service)</i>	<i>\$ 15 per room</i>	<i>\$ 25 per room</i>
<i>Additional Options:</i>		
<i>Web Conferencing Services (per hour) (Includes use of equipment and moderator)</i>	<i>\$15 per hour</i>	

**CENTER FOR MINISTRY
 LODGING ROOM FEES
 (Effective July 1, 2016)**

We are pleased to announce that the lodging rates for the 2016/2017 have remained consistent with the 2015 Lodging Room fees.

Priests, Seminarians, Deacons, Deacon candidates, Guests of the Bishop, Workshop Speakers for departments (this includes Ordinations & Priests' Retreats):	\$30 per room per night
Department Workshop/Retreat Participants	\$40 per room per night
Lay Ministry weekend classes (includes Commitment & Commissioning)	\$30 per room per night
March for Life Attendees:	\$25 per room per night
Non-Diocesan Lodging:	\$45 per room per night
<p>A department director/staff person or approved designated representative, who will serve as designated contact person, must remain overnight with the sponsored group, for liability purposes. Diocesan groups that do not designate a contact person for their group will incur a \$60 nightly stipend fee for the Center to provide overnight staff coverage. The \$60 stipend fee will be assessed nightly for all Non-Diocesan Lodging for Center overnight staff coverage.</p>	

**CENTER FOR MINISTRY
 FOOD SERVICE OPTIONS
 (Effective July 1, 2016)**

Beverage Options

<u>Full Beverage Service</u>	\$3.50 per person
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Fresh brewed coffee & decaf coffee with condiments, iced water, and fruit juices in the morning. Ice Tea and Lemonade served in the afternoon (upon request)

Assorted Soda pop is available upon request for \$1.00 per can

(Full Beverage Service is complimentary with food service purchase)

Coffee & Water Service

\$1.50 per person

Fresh Brewed coffee & decaf coffee with condiments, and iced water

Cookies

\$0.75 per person

Add freshly baked cookies to any beverage service.

Breakfast Options

1 Quick Start Continental Breakfast

\$5.00 per person

Selection of assorted pastries, fresh fruit basket, fruit juice, and fresh brewed coffee with condiments.

2 Wake Up Call Breakfast

\$6.75 per person

Assorted cereals, selection of pastries, yogurt with fresh fruit, fruit juices, and fresh brewed coffee with condiments.

3 Hot Breakfast Buffet

\$8.50 per person

A selection of egg casserole, waffles, hash browns, crisp bacon or sausage, assorted breads and pastries, sliced fresh fruit, fruit juices, and fresh brewed coffee with condiments

Lunch Options

Lunch Buffet

\$9.00 per person

Lunch Buffet includes a salad, entrée, dessert, and beverage.

Additional \$2 per person for plated lunch service.

Dinner Options

Dinner Buffet

\$12.50 per person

Dinner Buffet includes a selection of salads, entrée, starch, vegetable, rolls & butter, dessert, and beverage.

Additional \$2 per person for plated dinner service.

Banquet Buffet Service

\$17.25 per person

Banquet Buffet includes a served dinner salad, two entrees, starch, vegetable, bread baskets, and dessert.

Tables are elegantly set with table linen, cloth napkins, dinner place settings, and house centerpieces. Specialty centerpieces available for additional fee and must be arranged at time of booking.

Social Gathering Options

#1 Simple Pleasures Social

\$4.75 per person

This social includes five baskets filled with an assortment of munchies, assorted soda pop, and water.

2 Appetizers Delight Social

\$6.00 per person

This social includes a domestic cheese tray assortment with grapes, crackers, and three baskets of munchies, assorted soda pop, and water.

#3 Reception Style Social

\$12.00 per person

This social includes aSelection of four hot appetizers, a domestic cheese and sausage.

Tray assortment with crackers, a shrimp with cocktail sauce tray, a vegetable and dip tray, assorted baskets of munchies, and a sweet endings tray. Beverage option includes water and choice of coffee, lemonade or ice tea.

Punch Bowls

\$15.00 per bowl

Serves approximately 30 glasses of non-alcoholic punch.

Alcohol Beverage Options

Beer & Wine Dinner Service

6.00 per person

Beer & Wine Social

\$6.00 per person

Punch Bowl w/Liquor, Beer & Wine

\$9.00 per person

Beer, Wine, and Liquor

\$12.00 per person

Available only upon approval of the Alcohol Request Form)