

School Safety Drill Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

District: <u>Alma Public Schools</u>	School Year: <u>2016-2017</u>
School: <u>St. Mary School</u>	School Address: <u>220 W. Down St.</u>
Principal/Director: <u>Lisa Seelley</u>	

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>9-13-16</u>	<u>9:15am</u>		<u>Lisa Seelley</u>
<u>2</u>	<u>9-15-16</u>	<u>10:30am</u>		<u>Lisa Seelley</u>
<u>3</u>	<u>9-27-16</u>	<u>8:30am</u>		<u>Lisa Seelley</u>
<u>4</u>	<u>10-5-16</u>	<u>12:00pm</u>		<u>Lisa Seelley</u>
<u>5</u>	<u>11-2-16</u>	<u>12:45pm</u>		<u>Lisa Seelley</u>
<u>6</u>	<u>11-11-16</u>	<u>11:00am</u>		<u>Lisa Seelley</u>
<u>7</u>				
<u>8</u>				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>11-11-16</u>	<u>9:00am</u>		<u>Lisa Seelley</u>
<u>2</u>	<u>3-15-17</u>	<u>12:30pm</u>		<u>Lisa Seelley</u>

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>9-28-16</u>	<u>1:00pm</u>		<u>Lisa Seelley</u>
<u>2</u>	<u>10-10-16</u>	<u>11:00am</u>		<u>Lisa Seelley</u>
<u>3</u>	<u>3-8-17</u>	<u>1:00pm</u>		<u>Lisa Seelley</u>

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.