

# School Safety Drills Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

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<b>District:</b> <i>Diocese of Saginaw</i>	<b>School:</b> <i>Sacred Heart Academy</i>
<b>School Year:</b> <i>2017-18</i>	<b>Principal/Director:</b> <i>Mary Kay Yonker</i>

## Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

*Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<i>8-31-17</i>	<i>9:00 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>2</u>	<i>10-25-17</i>	<i>10:10 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>3</u>	<i>11-13-17</i>	<i>2:05 p.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>4</u>	<i>1-8-18</i>	<i>11:21 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>5</u>	<i>1-9-18</i>	<i>11:15 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
6				
7				
8				

} fire alarm went off 10:00 a.m. due to dish mach.

## Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

*Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<i>10-20-17</i>	<i>1:00 p.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>2</u>	<i>3-1-18</i>	<i>10:06 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>

## Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

*Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.*

*At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<i>11-2-17</i>	<i>9:40 a.m.</i>	<input checked="" type="checkbox"/>	<i>Mary Kay Yonker</i>
<u>2</u>	<i>12-12-17</i>	<i>10:15 a.m.</i>	<input checked="" type="checkbox"/>	<i>Julie George DeLagard</i>
<u>3</u>				

w/trace w/pencil

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES MARC GRIFFIS USING THE CONTACT INFORMATION ABOVE.