



All Saints
Catholic

All Saints Catholic Schools
217 S. Monroe St.
Bay City, MI 48708
(989) 892-2533
ascbaycity.org

All Saints Catholic nurtures academic and personal excellence in all students while emphasizing Catholic values and service to others in Christ's name.

Job Posting

Position: High School Head Volleyball Coach

Status: 2024 Volleyball Season – Contract Position with a stipend at end of the volleyball season.

Reports to: The President and Athletic Director

Position Overview

The job of the All Saints Head Volleyball Coach is to work collaboratively with the school to design and implement a strong volleyball program in accordance with applicable rules and regulations provided by the league and MHSAA. This will be done through providing supervision of other coaching personnel, providing supervision of students during all aspects of the program, using sound instructional techniques, overseeing program activities, serving as a positive role model to student athletes, and serving in a liaison capacity for the school and program with other schools both within and/or outside the district, to the community, and to various organizations.

Major Duties and Responsibilities

- Foster among the participants and spectators an appreciation of the values of athletics, a desire to perform at the highest level, an attitude of good sportsmanship, and a sense of pride in self, team, school, and community.
- Direct the training, conditioning, and performance of the volleyball program and lead / supervise the assistant coaches in their efforts with teams assigned to them.
- Demonstrate current knowledge of strength and conditioning programs for volleyball. Execute such programs during the off-season within the parameters of MHSAA regulations.
- Emphasize the importance of academic excellence and assist in monitoring and maintaining high academic standards for members of the volleyball program.
- Make recommendations to the athletic director and principal regarding the hiring and/or retention of assistant coaches.
- Direct, supervise, and regularly evaluate the performance of all assistant coaches.
- Demonstrate a strong knowledge of MHSAA rules.
- Promote the program within the school and community.

- Work cooperatively with other head athletic coaches in order to operate a well-balanced athletic program.
- Collaborate with the athletic director in the preparation of schedules for the team.
- Recommend to the athletic director the type and amount of equipment and supplies needed to conduct the volleyball program. Provide for the inventory and care of equipment.
- Ensure that all athletes have valid medical examinations and other required qualifications before they are allowed to practice.
- Assist the athletic director to ensure that lists of all players eligible for athletic contests are prepared and maintained under rules of the MHSAA.
- Recommend to the athletic director and president those students who qualify for a varsity letter or junior varsity/freshman certificate.
- Engage with the parents of the members of the volleyball program in a positive and constructive manner.
- Develop a relationship with the local youth volleyball programs and establish a presence with youth volleyball via summer camps and coaching clinics.
- Embrace and support the mission of the school.
- Prepare training/practice sessions, meet preparations, and team travel arrangements.
- Perform other duties as assigned by the Athletic Director and/or President.

Professional Responsibilities

- Support the mission, vision, values, and goals of the school.
- Create, plan, and teach fundamentals of the sport to a diverse student population.
- Effectively and consistently communicate and interact with coaching staff, students, parents, staff, and community, while enthusiastically demonstrating and modeling good sportsmanship.
- Provide an atmosphere and environment conducive to the intellectual, physical, social, and emotional development of children.
- Commitment to develop and condition student athletes, in and out of season per MHSAA regulations.
- Ability to build and maintain an atmosphere of fun and mutual respect.
- Ability to work collaboratively with administration and teaching staff.
- Maintain appropriate records and follow required procedures and practices.
- Monitor appropriate use and care of equipment, materials, and facilities.
- Attend periodic athletic department meetings.
- Attend monthly athletic club/booster's meetings.
- Available to student athletes 30 minutes before and after practices and events.
- Assist Athletic Director and other staff with event set up and clean up.

Candidate Profile / Qualifications

- Successful high school or college experience in volleyball
- Experience as a coach/assistant coach

- Demonstrate working knowledge of volleyball.
- Character based coaching system; promotes trust, hard work, loyalty, and integrity.
- Ability to communicate effectively with parents, administration, players, and staff.
- Leadership qualities that include a positive attitude, energy, and sportsmanship.
- Knowledge of weight training and conditioning techniques.
- Can demonstrate the ability to plan, organize and teach fundamentals and techniques to student-athletes.
- Provide a clear direction, goals, and objectives for program success.
- Ability to instill, enforce and provide fair discipline with assistance from the Athletic Director and school President.
- Ability to communicate clearly with the Athletic Department.
- Valid Michigan teaching certificate is desirable.
- Knowledge of CPR and First Aid recommended.

Additional Requirements

- Attend the Dioceses of Saginaw Safe Environment Training for new hire employees within the first 30 days of hire.
- Successful completion of criminal background check

The above statements describe the general nature and level of work of the position. They are not an exhaustive list of all responsibilities, duties, and skills.

Contact Information: Email letter of intent, résumé, list of professional references and DOS application to: sarah.anderson@ascbaycity.org

Sarah Dowling-Anderson

President of All Saints Catholic School
Middle School and High School Principal

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Deadline to apply: May 31st, 2024 or until filled