

JOB TITLE: *Part-Time School Science Specialist Teacher*
Saint Brigid Catholic School

St. Brigid School teaches students from kindergarten through 8th grade. Students receive a well-rounded education to prepare them for the rigors of high school and beyond. Saint Brigid School is seeking a certified part-time specialist who will teach K-5th grade science while supporting the mission of St. Brigid School and the Saginaw Diocese.

DATE: 9/9/24

JOB TITLE: *Part-Time School Science Specialist Teacher*

SUPERVISOR: Laura Wilkowski, principal

STATUS: *Part-Time*

GENERAL DESCRIPTION

Encourage students to be curious and have a sense of wonder for the natural world

Encourage scientific communication about the world around them

Collaborate with teachers to develop science lessons that coincide with homeroom teacher lessons

Collaborate with parents to make academic modifications as necessary

Integrate Catholic beliefs into science

ESSENTIAL DUTIES & RESPONSIBILITIES

Creatively use technology and hands-on experiences in classroom instruction.

Differentiate instruction to meet the needs of all the students.

Plan instruction and assessment in accordance with school curriculum guidelines.

Successfully manage students in a Catholic manner and environment.

Effectively communicate with students, parents, and staff members.

Maintain all records and reports in accordance with school policies.

III. ACCOUNTABILITY & COLLABORATIVE RELATIONSHIPS

- ***Reports to the school principal***
- ***Works collaboratively with other school teachers***

IV. WORKING CONDITIONS

Work is performed primarily in a classroom setting. Employee is required to do planning, grading, and lessons for one class/week for K-5th. While performing the duties of this job, the employee is required to stand, walk, talk, reach, sit, and hear. The employee may be required to lift up to 15 lbs. Some evening and weekend work may be necessary.

V. QUALIFICATIONS & SKILLS

- K-5 Teaching Certification Preferred but not required***
- Experience with children a must***
- A science background is required***
- Regular, reliable attendance is required for this position***
- Attend the Diocese of Saginaw Safe Environment Training for new hire employees within the first 30 days of hire***
- Fingerprinting and criminal background check, agree to the Diocese of Saginaw Standards of Ministerial Behavior, and have positive references or recommendations***

JOB DESCRIPTION REVIEW AND ACCEPTANCE

I understand this job description and its requirements. I understand that this is not an exclusive list of the job functions and that I am expected to complete all duties as assigned. I understand the job functions may be altered by management without notice. I understand that this job description in no way constitutes an employment agreement and that I am an at-will employee.

SIGNATURES

- Supervisor's signature indicates assignment of duties, line of supervision***
- Employee's signature, after hire, indicates acceptance of duties and supervision***

Employee: _____

Date: _____

Supervisor: _____

Date: _____