



**Diocese of Saginaw Diocesan Priest Funeral
Liturgy Preparation Form**

I. General Information

Name of Priest: _____

Date of Birth: _____

Date of Ordination: _____

Parish for the Funeral Liturgy: _____

City/State: _____

Funeral Home: _____

II. Vigil for the Deceased and Music Selections

Location: _____

Presider: _____

Readings: _____

Psalm: _____

Gospel: _____

Psalmist: _____

Homilist: _____

Reflection (family): _____

Gathering Hymn: _____

Psalm: _____

Closing Hymn: _____

III. Ministers for the Funeral Mass

Location: _____

Presider: _____

Principal Concelebrant(s): _____

Deacon(s): _____

Reader(s): _____

Psalmist: _____

Gift Bearers for the Offering: _____

Pallbearers: _____

IV. Scripture Selections for the Funeral Mass

First Reading: _____

Select Language: English ☐ Spanish ☐ Polish ☐ Other: _____

Responsorial Psalm: _____

Second Reading: _____

Select Language: English ☐ Spanish ☐ Polish ☐ Other: _____

Gospel: _____

Select Language: English ☐ Spanish ☐ Polish ☐ Other: _____

Homilist: _____

V. Music Selections for the Funeral Mass

Prelude Music: _____

Gathering Hymn: _____

Psalm: _____

Preparation of the Gifts Hymn: _____

Communion Hymn: _____

Song of Farewell: _____

Recessional Hymn: _____

Note: The Bishop of Saginaw will offer remarks following the Prayer after Communion.

VI. Rite of Committal

Place of Burial/Cemetery: _____

Address: _____

City/State: _____

Presider: _____

VII. Additional Information

Will there be a reception following the Mass or burial: Yes ☐ No ☐

If yes, specify location: _____

Would you prefer family (and/or friends) to gather for the recitation of the rosary? Yes ☐ No ☐

Would you prefer any additional liturgy (e.g., transfer of the body to the church) at a place other than the location of the Funeral Mass? Yes ☐ No ☐

If yes, specify location: _____

Describe the vesture (e.g., Alb, chasuble and stole) selected for your burial? _____

Indicate contact person responsible for locating selected vesture (name and phone number): _____

VIII. Assignments within the Diocese of Saginaw

Parish/Institution	Location	Dates	Office/Title

Name of Priest: _____

Signature of Priest: _____

Signature of Preparer (if other than the priest): _____

Date: _____

Telephone number and Email: _____

IX. Other Requests for Vigil Service/Funeral Mass/Burial are:

Submission Instructions

Please complete and submit the forms either electronically via avargas@diosag.org or by mailing a hardcopy to the Office of the Chancellor. Please use the enclosed envelope. For questions regarding the planning of the Mass, please contact the Vicar for Senior Priests, jcabrera@diosag.org.