

Before completing **Protecting God's Children** training online, all participants **must** first register with **VIRTUS Online**. Please click on the VIRTUS link to access the VIRTUS Registration page:

[https://www.virtusonline.org/virtus/reg\\_2.cfm?theme=0&org=18383](https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=18383)



Or, please register by going to [www.virtus.org](http://www.virtus.org) and click on 'First Time Registrant'.

**Create** a user ID and a password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred user ID is already taken, please choose another ID. We suggest the use of email addresses as usernames.

Click **Continue** to proceed.

If you already have a VIRTUS Account, please contact the Helpdesk at [helpdesk@virtus.org](mailto:helpdesk@virtus.org) or 888-848-8870 to recover your login information. Thank you!

Please create a user id and password that you will use to access your account

Common names like Mary and John are not good choices as they are most likely already in use. Common abbreviations like 'smith' and 'jones' are also likely to already be in use. We suggest using your full name (without spaces) or email address as they are more likely to be unique.

Create a User ID:

Create a Password:

Your user id is case sensitive. We recommend that you use all lower case letters and avoid spaces and punctuation. Email addresses are ok. Your user id must be at least 4 characters long. Your password must be at least 8 characters long.

[Important note about selecting passwords](#)

**Provide** all the information requested on the screen. Several fields are required, such as: First, Middle & Last Name, Email address, Home Address, City, State, Zip, and Phone Number.

**(Note: Do not click the back button or your registration will be lost.)**

Click **Continue** to proceed.

**If you do not have an email address, consider obtaining a free email account at [mail.yahoo.com](http://mail.yahoo.com), or any other free service. This is necessary for your VIRTUS Coordinator to communicate with you. If you cannot obtain an email address, please contact your parish/primary location for assistance.**

Please provide the information requested below

DO NOT CLICK THE BACK BUTTON OR YOUR REGISTRATION WILL BE LOST

Enter your name as it appears on your driver's license, passport or other government-issued ID

We need your full, legal name

Salutation:

First Name:

Full Middle Name:

Last Name:

Nickname:

Suffix:

Email:

Home Address:

Home Address Conf'd:

City:

State:

ZIP:

Daytime Phone:

Ext:

Evening Phone:

Select the **PRIMARY** location where you work or volunteer by clicking the downward arrow and highlighting the location.

Click **Continue** to proceed.

*Note: If you serve at multiple diocesan locations, you will be prompted to select those additional locations in future screen(s).*

**Please select the primary location where you work or volunteer.**

Location:

Your selected location(s) are displayed on the screen.

Select the role(s) that you serve within your parish or school. Please check all roles that apply.

Additionally, enter your title in the box that best describes your role within the Diocese -- ie. Catechist, Coach, DRE, Eucharistic Minister, Math Teacher, Seminarian, etc.

Click Continue to proceed.

In this step, **DO NOT** select the location of your training session - you will pick that later.

We are asking for the primary location where you **work** or **volunteer**.

**Please select the primary location where you work or volunteer.**

Location:

**Please select all of the roles that you perform at this location**

Please check all that apply. You must select at least one role.

**Candidate for ordination**  
All seminarians and candidates for permanent diaconate

**Deacon**

**Educator**  
Includes ONLY Catholic school teachers and substitutes, principals, and administrators (Pre-K thru 12). \*Does not include other school staff or religious education program teachers\*

**Employee**  
Filled persons (other than priests/deacons, or educators) who are employed by and work directly for the parishes or schools. Such as, central office staff, pastoral center personnel, paid youth ministers, school support staff, rectory personnel, etc.

**Other**

**Priest**

**Volunteer**  
Includes any individuals functioning in an unpaid position such as: catechists, choraleers, playground personnel, altarists, etc.

If you have a title please enter it below:  
If you do not have a title, please briefly describe what you do.

Title or Position of Service:

To **Select** any additional locations and roles, please select Yes.  
Please select No if finished.

**You have chosen following locations and roles:**

All Saints Central High School (Bay City)  
• Volunteer ✓

**Are you associated with any other locations?**

Yes

No

If you chose **NO** during the previous step, you will be presented with a list of upcoming **VIRTUS Protecting God's Children** facilitator-led sessions scheduled for the **Diocese of Saginaw**.

**When** you find the facilitator-led session training you wish to attend, click the circle -- and then click **Complete Registration**.

(If you chose **YES** during the previous step, you will be presented with a list of all facilitator-led **VIRTUS** sessions conducted in the **Diocese of Saginaw**. Choose the session you attended by clicking the downward arrow and highlighting the session -- then click **Complete Registration**.)

Have you already attended a VIRTUS Protecting God's Children Session?

YES

NO

Please select the session you wish to attend and then click **Continue**.

You will receive an email notification confirming your registration.

Please select the session you wish to attend

Protecting God's Children for Adults

Where: Our Lady Consolata Parish (Cass City)

When: Tuesday, October 1, 2019

Estimated length of session: 3 hrs

Spaces remaining: 30 of 40

Language: This session will be conducted in English

Notes: St. Agatha Site Church Hall Gagetown ourladyconsolata@gmail.com

Protecting God's Children for Adults

Where: St. John The Evangelist Parish (Ubyly)

When: Thursday, October 17, 2019

Estimated length of session: 3 hrs

Spaces remaining: 38 of 40

Language: This session will be conducted in English

Notes: goodshepherd48475@yahoo.com

Wheelchair accessible: Yes

Contact: Edie Izydorek (810-404-9887)

If you have additional questions about VIRTUS Online training, please contact the VIRTUS Help Desk at 1-888-847-8870.

After you attend the training session, you will receive an email regarding the awareness session.

Please make sure to update your account information at least yearly.

**Thank you for registering!**

A PROGRAM AND SERVICE OF  
THE NATIONAL CATHOLIC RISK RETENTION GROUP, INC.

 VIRTUS Online

Thank you for registering with VIRTUS Online.

Thank you for registering for a Protecting God's Children session and with VIRTUS Online. You will receive an email confirming your registration for the session you selected.

After you attend your session, your account request will be reviewed by your Coordinator.

You will be notified via email when your VIRTUS Online account is activated.