

School Safety Drill Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

District: <u>Saginaw Area Catholic</u>	School Year: <u>2016-17</u>
School: <u>Woodruff High School</u>	School Address: <u>2555 Woodruff</u>
Principal/Director: <u>Mark A. Frost</u>	

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19, amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1, and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>September 9</u>	<u>9:00 AM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>2</u>	<u>September 17</u>	<u>9:45 AM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>3</u>	<u>October 14</u>	<u>9:45 AM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>4</u>	<u>January 30th</u>	<u>9:40 AM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>5</u>				
<u>6</u>				
<u>7</u>				
<u>8</u>				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19, amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>October 10</u>	<u>2:15 PM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>2</u>				

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19, amended this section effective July 14, 2014

Section 19(5), (6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	<u>October 20th</u>	<u>10:05 AM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>2</u>	<u>November 13th</u>	<u>2:15 PM</u>	<u>Yes</u>	<u>Mark A. Frost</u>
<u>3</u>				

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.