



## **Presenter Approval Form for Parishes, Catholic Schools, Affiliated Organizations and Diocesan Staff**

Many individuals presenting on faith, spirituality or morality in the Diocese of Saginaw need to go through a vetting process (see the diocese's vetting process chart for some exceptions). If you wish to invite a priest, deacon, religious or lay presenter/musician from outside of the Diocese of Saginaw – or if you wish to invite someone from within the Diocese of Saginaw who is not a cleric, DPL, religious, or member of a diocesan/parish/Catholic school staff to be a presenter – this form must be completed and e-mailed at least two months in advance to: [vetting@diosag.org](mailto:vetting@diosag.org). Please note that pastors or DPLs inviting their own parishioner to be a presenter do not need to go through this vetting process. Once this Presenter Approval Form is approved, a letter of suitability will then be required by our Chancellor at least 90 days in advance of the presentation if the presenter/musician is from outside the Diocese of Saginaw. The Letter of Suitability Forms may be found <https://saginaw.org/presenter-approval-process>. **Note: The presenter/musician should not be publicized until the Diocese of Saginaw receives and approves this required documentation, at which time you will be notified.**

Name of cleric/presenter/musician: \_\_\_\_\_

(Arch)diocese in which he/she resides: \_\_\_\_\_

If he/she has a Vatican, USCCB, (Arch)diocesan, or seminary position, please specify:

\_\_\_\_\_

Affiliation (e.g., religious order, publisher, apostolate, etc.): \_\_\_\_\_

Date(s) you would like to schedule him/her: \_\_\_\_\_

Specify the event(s) with location(s) at which you would like him/her to present:

\_\_\_\_\_

\_\_\_\_\_

If this person has previously ministered or presented in the Diocese of Saginaw, please indicate:

The most recent date: \_\_\_\_\_ Location: \_\_\_\_\_

Nature of that visit: \_\_\_\_\_

Other pertinent information regarding this presenter/musician: \_\_\_\_\_

\_\_\_\_\_

Your name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**(If applicable) I certify that I have discussed this presenter/musician with my pastor, DPL, principal, or diocesan director -- and that he/she is in support of my request." Yes No**

**To be completed by the Chancellor of the Diocese of Saginaw:** The above-mentioned person's chancery, religious institute or pastor has confirmed that he/she is in good standing and is Virtus compliant.

Date of last safe environment training: \_\_\_\_\_ Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Diocese of Saginaw Theologian:** I have no objections to this presenter. Initials: \_\_\_\_\_ Date: \_\_\_\_\_